

# VERVA's Statutory Regulations

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## VERVA - the Swedish Administrative Development Agency

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### Verva – General guidelines for regulations on electronic invoices from government agencies (VERVAFS 2007:1)

#### General

On 14 December 2006, the government issued the Ordinance (2006:1486) amending the Ordinance (2000:606) on accounting by government agencies. As a result of the amendment, government agencies are required from 1 July 2008 to process their incoming and outgoing invoices electronically. To achieve the increased efficiency in administration that the government is striving for, it is important that the introduction of electronic invoice processing should as far as possible be coordinated. Against that background, Verva, the Swedish Administrative Development Agency has issued regulations that require Swedish government agencies to use a certain specification in their processing of electronic invoices.

#### Comments on statutory regulations

##### Section 1

- Any application for exemption from the provision of section 21 f of the Ordinance (2000:606) on accounting by government agencies will be dealt with by the Swedish National Financial Management Authority.
- Any application for exemption from the requirement stipulated by Verva's regulations on Swedish government agencies' electronic invoices (VERVAFS 2007:1) will be dealt with by Verva.

##### Section 2

- An electronic invoice may normally be transferred and processed directly without loss of information and without manual intervention, while a scanned invoice is limited in terms of the possibilities for further automated processing.

##### Section 3

- The specification established is SFTI Basic invoice, version 1.0 (Svefaktura). SFTI has also produced a transport profile, SFTI Technical Transport Profile Bas 2.0.
- The specifications have been produced and are managed by Single Face to Industry (SFTI). SFTI is a coordinating organization representing the Swedish Association of Local Authorities and Regions, the Swedish National Financial Management Authority and Verva.
- The electronic invoice may be transported using SFTI's transport profile, the SHS transport profile, or other suitable transport profiles. SHS is administered by Verva.
- The specifications are available from Verva's Website, at [www.verva.se](http://www.verva.se).
- The exemption referred to in the third paragraph concerns those cases where government agencies, at the time that the regulations enter into force, are processing a proportion of their invoices electronically. This may be done, for example, via established EDI standards such as SFTI Fulltextfaktura, version 2.2. Other invoices

processed by these government agencies are, however, encompassed by the requirements of the regulations.

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